

Chung Yuan Christian University Guidelines for Credit Review of General Education Autonomous Learning Courses

Approved by the Academic Affairs Meeting, Second Semester of Academic Year 105 (June 23, 2017)

Revised by the Academic Affairs Meeting, Second Semester of Academic Year 106 (July 4, 2018)

Revised by the Academic Affairs Meeting, Second Semester of Academic Year 111 (July 19, 2023)

1. Chung Yuan Christian University establishes these Guidelines to cultivate self-learning habits among its students as a way of encouraging genuine understanding and action in their studies, one of the University's core goals. The University believes this will provide a well-rounded education and foster deeper relationships with the Earth and its citizens.
2. General Education Autonomous Learning Courses are based on activities, planned or approved, by the Center for General Education, and that align with the philosophies of the Center.
 - a. If other academic or administrative departments, or the Student Council wish to apply for course certification, they must submit a proposal within the designated period in the semester prior to the semester they wish to take part in
 - b. The proposal should align with the University's general education values and include:
 - i. The nature and content of the activity
 - ii. Presenters, lecturers, and/or performers
 - iii. Format
 - iv. Relevant general education competency indicators
 - c. The proposal will be reviewed by The General Education Curriculum Committee, which will evaluate it based on the nature of the activity and student needs. Approved courses will be included in the list of General Education Autonomous Learning Courses for the following semester
3. Approved General Education Autonomous Learning Courses will be regularly published on relevant websites. For activities organized by units outside the Center for General Education, event staffing and promotional materials must be submitted to the Center at least two weeks in advance. Promotional materials must include "General Education Autonomous Learning Course" and be stamped by the Center.
4. Autonomous Learning Courses are categorized below, along with certification guidelines:
 - a. General Education Lectures and Talks: Each session counts as 0.1 credits.
 - b. Art and Cultural Events: Includes performances, music, or film screenings (with discussions and/or reviews); each session counts as 0.1 credits.

- c. **Other Activities:** General education-related events are awarded 0.1 credits per 2-hour session or 0.2 credits per 4-hour session, with a maximum of 0.2 credits per session.

If the number of autonomous learning events is insufficient for the semester, the Center may add or approve new activities for that semester, subject to announcement upon approval

5. Credit review procedures for students participating in General Education Autonomous Learning Courses are as follows:
 - a. Credit review is conducted individually, with credits accumulated across semesters. After each event, students must check in according to the organizer's requirements, swipe their student ID upon leaving, and upload a reflection to the My File cloud system to receive credit for that session.
 - b. After accumulating 1 credit, students must submit a summary report reflecting on their participation within the specified timeframe and apply for credit certification. If approved, the credit will be awarded.
 - c. Approved credits will be recorded and incorporated into the student's course selection and grade transcript according to university policies. Credits from these courses are exempt from overload restrictions.
 - d. Any cases of plagiarism, ghostwriting, or other academic misconduct in summary reports will result in forfeiture of the course credit.
 - e. Credits earned from these courses are limited to a maximum of 2 credits per student.
6. The Center for General Education Curriculum Committee assigns faculty members to review the summary reports. Reviewers will not receive additional compensation but may be eligible for teaching evaluation bonus points.
7. Matters not covered by these guidelines will be handled according to relevant university regulations.
8. These guidelines were approved by the Academic Affairs Meeting and issued by the President. Amendments follow the same approval process.