

Program Plan for Public Administration Employment Program

Approved by the Academic Affairs Meeting, Second Semester of Academic Year 111 (March 15, 2023)

Program Name: Public Administration Employment Program

Responsible Unit: Center for General Education

Participating Units: All Departments

Program Chair: Dr. Chen Hongming

I. Purpose

This program is designed to assist students interested in pursuing civil service careers by providing essential public administration knowledge and skills. It prepares students for civil service examinations, specifically aligning with the courses of the Junior and Senior Civil Service Examinations in the field of General Administration, and aims to enhance students' employability by cultivating the administrative expertise required by public agencies.

II. Features and Future Development

This program integrates courses from the university's general education curriculum and bridges them with to the General Administration category of Civil Service Examinations. In addition to formal courses, the program also offers exam-related lectures and workshops to prepare students practically for the Civil Service Exams.

III. Curriculum Planning

1. Credit Requirements: Students must complete 12 credits to finish the program, including 6 required credits and 6 elective credits. A program certificate is awarded upon completion of all required courses and credits.
2. Curriculum Design Principles and Features:
 - a. The program is structured to align with the General Administration subjects of the civil service exams, focusing on public administration and legal courses within the general education curriculum and relevant courses from related departments.
 - b. By linking course content to civil service exam subjects, students gain foundational knowledge in public administration while developing interdisciplinary competencies in political and legal studies.
3. Course Structure and Content:

	Course Code	Course Name	Credits	Department
Required Courses (6 Credits)	GE103	Public Administration and Management	2	Center for General Education
	GE535	Political Science and Contemporary Life	2	Center for General Education
	GE534	Administrative Law and Public Affairs	2	Center for General Education

Elective Courses (Select at least 6 Credits)	GE532	Constitutional Law and Government	2	Center for General Education
	GE518 EF110	Introduction to Law	2	Center for General Education Dept. of Financial and Economic Law
	GE533	Civil and Criminal Law in Civic Society	2	Center for General Education
	GQ393	Law and Modern Life	2	Center for General Education
	GQ392	Politics and Democracy in Taiwan	2	Center for General Education
Total Credits			12	

Notes:

1. Students who have completed 2 or more credits in "Civil Law" (or introductory courses) and "Criminal Law" may waive "Civil and Criminal Law in Civic Society."
2. Completion of "Constitution of the Republic of China" (or "Constitution") may waive "Constitutional Law and Government."
3. Completion of "Administrative Law" may waive "Administrative Law and Public Affairs."
4. Completion of "Public Administration" may waive "Public Administration and Management."
5. Completion of "Political Science" may waive "Political Science and Contemporary Life."

4. Career Pathways:

Career Pathway Diagram for the Public Administration Program					
Program	Course List		UCAN		
			(Please complete the information according as follows: Employment Field → Employment Pathway → Occupation.)		
	Related Courses		Employment Fields	Pathways	Careers
Public Administration Program	Public Administration and Management	Constitutional Law and Government	Government Public Affairs	Civil Service Examination General Administration Category	Administrative Personnel in Government Agencies
	Political Science and Contemporary Life	Introduction to Law			
	Administrative Law and Public Affairs	Civil and Criminal Law in Civic Society			
	Law and Modern Life	Taiwanese Politics and Democracy			

IV. Eligibility

All enrolled students are eligible to apply.

V. Credit Waiver Policy

Students who have completed related courses may apply for credit waivers based on university policies.

VI. Expected Outcome

1. Enhance essential public administration knowledge for students in general administration.
2. Integrate internal and external teaching resources to help students prepare for civil service exams within the university.
3. Upon completing this program, students receive a program certificate, enhance their interdisciplinary knowledge in political and legal studies, and improve their employability.